

Appendix A
2018-19 Staffing and Rental Fee Structure
District 279 - Osseo Area Schools

Revised 7.11.2018

Priority Classification Categories	Fee Structure		
	CUSTODIAL OVERTIME If Required	BUILDING/STADIUM SUPERVISOR, AUDITORIUM STAFF	FACILITY RENTAL
Required by Law			
Government - Including Public Hearings and community notification meetings	No Charge	No charge	No Charge
Elections & caucuses	Hourly Rate	Hourly Rate	No Charge
PRIORITY I			
District Functions			
District-wide Functions			
Staff Development, School Board, District Committees, School events in building other than home school	No Charge	No Charge - CE Facilities pays when assigned	No Charge
Elementary Functions			
Concerts, staff meetings, etc.	No Charge	N/A - no supervisor assigned	No Charge
Secondary Functions			
Parent Advisory Meetings, Sports Functions: Practices / Games / Meets / Matches/ Post Season Competitions, open gyms, banquets, and parent-player meetings.	No Charge	N/A - no supervisor assigned unless requested -paid by school dept.	No Charge
Community Education			
Enrichment classes and events, ABE, EC&FE, Kidstop events and trainings, Travel and Adventure	No Charge	No Charge - CE Facilities pays when assigned	No Charge
PTO/PTA Activities			
PTO/PTA Meetings, fundraisers intended for school families including but not limited to, Turkey Bingo and Carnivals*.	Hourly Rate	N/A - no supervisor assigned	No Charge
Booster Club Activities			
Meeting	Hourly Rate	No Charge M-F during the school year	No Charge
Event; i.e. team dinners, high school banquets, spaghetti dinners	Hourly Rate	Hourly Rate	No Charge
District 279 Foundation			
Meeting	Hourly Rate	No Charge - CE pays when assigned	No Charge
Event	Hourly Rate	Hourly Rate	No Charge
Wastebasket Revue			
Meetings: i.e. board meetings, rehearsals - individual groups, writing teams, set building	Hourly Rate	No Charge - CE pays when assigned	No Charge
Events: Dress Rehearsals, Performances	Hourly Rate	Hourly Rate	No Charge
PRIORITY II			
Governmental, Municipally Affiliated Athletic Associations and Youth Groups			
School or District Sponsored Fundraisers - Intended for the General Public			

Included but not limited to Dinners, Craft Fairs, Cultural Celebrations, Concerts and Theater Productions	Hourly Rate	Hourly Rate	No Charge
Tournaments (gyms, café, concession and/or stadium use only)	Hourly Rate	Hourly Rate	No Charge
Booster Sponsored Fundraisers - Intended for the General Public			
Included but not limited to Dinners, Craft Fairs, Concerts, Garage Sales and Theater Productions	Hourly Rate	Hourly Rate	No Charge
Tournaments (gyms, café, concession and/or stadium use only)	Hourly Rate	Hourly Rate	No Charge
Governmental Police and Fire Associations, etc.			
Training to support ISD 279 students, staff and facilities, SWAT, K-9	No Charge	No Charge	No Charge
Training for recruits or city/county/state programs	Hourly Rate	Hourly Rate	No Charge
Parks & Recreation - Elementary			
Classes and Activities	Hourly Rate	(per city agreement)	Hourly Rate
Parks & Recreation - Secondary			
Classes and Activities	Hourly Rate	(per city agreement)	Hourly Rate
Swimming Pool Use	Hourly Rate	(per City agreement)	Hourly Rate
Stadium Use	Hourly Rate	Hourly Rate	Hourly Rate
District 279 - Municipally Affiliated Youth Athletic Associations			
Swim Practices	Hourly Rate	(per city agreement)	Hourly Rate
Swim Meets	Hourly Rate	Hourly Rate	Hourly Rate
Practices & Games - Elementary	Hourly Rate	(per city agreement)	Hourly Rate
Practices & Games - Secondary	Hourly Rate	(per city agreement)	Hourly Rate
Tournaments			
- House & Traveling - Elementary	Hourly Rate	(per city agreement)	Hourly Rate
- House & Traveling - Secondary	Hourly Rate	Hourly Rate	Hourly Rate
Stadium Use	Hourly Rate	Hourly Rate	Hourly Rate
Youth and Character Building Organizations composed primarily of ISD 279 residents (a roster of members and their addresses may be required).			
Meeting	Hourly Rate	No Charge	Hourly Rate
Event	Hourly Rate	Hourly Rate	Hourly Rate
Stadium Use	Hourly Rate	Hourly Rate	Hourly Rate
Public and Non-public K-12 School			
Stadium Use	Hourly Rate	Hourly Rate	Hourly Rate
Priority III Non-profit, Neighborhood and Faith-based Groups			
Groups including but not limited to Rotary, Lions, Jaycees, Community Theaters, Minnesota Youth Athletic Services, Amateur Athletic Union (if not associated with a school fundraiser), neighborhood groups, neighbors and home owners associations, churches, other religious events, public and non-public K-12, political parties hosting campaign events.			
	Hourly Rate	Hourly Rate	Hourly Rate

**Priority IV
Commercial Groups**

Groups including but not limited to universities & dance studios.

	Hourly Rate	Hourly Rate	Hourly Rate
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* All non-district groups falling in Facility Scheduling Priorities 2, 3 or 4, including PTO's, PTA's, and Booster Clubs, are required to provide a Certificate of Liability Insurance in the amount of \$1,000,000. All non-district groups will be charged a permit fee.
For a full description of all procedures and requirements, see procedure 902: Use of School District Facilities and Equipment