



OSSEO AREA SCHOOLS
Community Ed

Early Childhood & Family Education

April 16, 2020

Dear Parents/Guardians,

I am writing to provide you an update to our student record procedures. Beginning this month, our office team will upload your child's photo to their individual student profile in our course and student database system osseo.ce.eleyo.com. The photos uploaded will be provided from your child's classroom teacher this year, or the professional photographer during student photo week. For reassurance, the photos uploaded will be for internal staff use only.

The purpose for adding photos to student profiles is to provide staff, administrators and substitutes a visual connection to a student for:

- Parent/guardian/emergency contact student pick-up.
- Safe snack procedures for students with allergies.
- Student health and emergency care plans.
- Building emergency response and preparedness.

How parents/guardians can help:

- Parents/guardians are welcome and encouraged to log-in to their Eleyo parent profile at osseo.ce.eleyo.com and upload a photo image of their child (head and shoulder view). Or, at a future date, change the photo our program has selected for their child.

This new student record procedure will be ongoing for our program and be implemented for all students in all classes: ECFE parent and child classes, Family Literacy, Preschool and PreK. If you have questions or concerns, please contact me directly.

Thank you in advance for your support.

Sincerely,

Sally Nault-Maurer
Early Childhood & Family Education
Program Coordinator
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